

Curriculum Vitae
OF
Abul Khair Mohammad Hafizullah Khan
Deputy Secretary to the Government
BCS (Administration)



National Consultant (Lien)

Entrepreneurship Eco-Systems Program Specialist

Future Generation Program

UNDP, Bangladesh

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Academic Qualification

<p>1. M Phil leading to PhD (Undergoing) Topic: “Patterns of Recruitment in Civil Service in Bangladesh” Department of Government and Politics Jahangirnagar University, Savar, Dhaka</p>	<p>4. Bachelor of Science (Hons.) Department of Physics University of Dhaka Year:1995</p>
<p>2. Master’s in Public Policy and Management (Obtained CGPA 3.67 out of 4.00) Jointly Organized by BCS Administration Academy & Northern University Year: 2015-2016</p>	<p>5. Higher Secondary Certificate (H.S.C) Jahangirnagar University College Savar, Dhaka Year: 1991</p>
<p>3. Master of Science Department of Physics University of Dhaka, Year: 1996</p>	<p>6. Secondary School Certificate (S.S.C) BPATC School Savar, Dhaka Year: 1989</p>

Career Experience

Post & Duration	Key Responsibilities
<p>National Consultant (Lien) Entrepreneurship Eco-Systems Program Specialist Future Generation Program October 2022-September 2023</p>	<p>United Nations Development Program (UNDP), Bangladesh</p>
<p>Director (Deputy Secretary) Local Industry: Registration & Incentives wing & Supplier & Linkage Development wing July 2021-October 2022</p>	<p>Bangladesh Investment Development Authority (BIDA) Prime Minister’s Office</p>
<p>Project Director (Deputy Secretary) Entrepreneurship & Skill Development Project (ESDP) March 2019-Jun 2021</p>	<p>Bangladesh Investment Development Authority (BIDA) Prime Minister’s Office</p>

Deputy Director (Deputy Secretary) Suppliers & Linkage Development (SLD) Feb 2018- March 2019	Bangladesh Investment Development Authority (BIDA) Prime Minister's Office
Deputy Director (Senior Assistant Secretary) Private Secretary (PS) to the Executive Chairman Sep 2016- Feb 2018	Bangladesh Investment Development Authority (BIDA) Prime Minister's Office
Deputy Director (Finance and Budget) March 2016- Aug 2016	Board of Investment (BOI) Prime Minister's Office
Deputy Director (Senior Assistant Secretary) Training March 2014 - Feb 2016	Director of National Consumer Rights Protection (DNCRP) Ministry of Commerce
Upazilla Nirbahi Officer (UNO) Dec 2011 - Jan 2012	Vedorganj, Shariatpur
Upazilla Nirbahi Officer (UNO) Sep 2009 - Nov 2011	Birampur, Dinajpur
Senior Asstt. Commissioner and Executive Magistrate July 2009 - Aug 2009	DC Office, Kishoreganj
Assistant Commissioner & Magistrate Nezarat Deputy Collector (NDC) May 2008- July 2009	DC Office, Dhaka
Assistant Commissioner (Land) & Magistrate Nov 2006- May 2008	DC Office, Dhaka
Assistant Commissioner & Magistrate Feb 2005 - Nov 2006	DC Office, Manikganj
Assistant Commissioner & Magistrate Dec 2003 - Feb 2005	DC Office, Madaripur

Achievements

- Accomplished the first prize in science Fair while I was Upazilla Nirbahi Officer (UNO), Birampur, Dinajpur in the year 2010;
- Achieved 1st Position and Director General Award in Training on Public Procurement Management from Bangladesh Civil Service Administration Academy (BCSAA), Shahabag, Dhaka-1000, Bangladesh;
- Secured 2nd Position and Outstanding Marks in Training on Spoken English & Computer Training Course from Bangladesh Institute of Management (BIAM) Foundation, Dhaka, Bangladesh;
- Attained 4th Position in Training on 55th Law and Administration Course in Bangladesh Civil Service Administration Academy (BCSAA), Shahabag, Dhaka- 1000;
- Secured first Position and got 71% Marks in First Part Assessment of MPhil Research on "Patterns of Recruitment in Civil service in Bangladesh" and converted to PhD;
- Scored CGPA of 3.67 out of 4.00 in the Masters course on "Public Policy Management"

Training Information (Local & Foreign)

Local	Foreign
<ul style="list-style-type: none"> ▪ Completed four months Foundation Training Course from BPATC in 33rd FTC; ▪ Finished five months training on 55th law and Administration Course in Bangladesh Civil Service (Administration) Academy; ▪ Accomplished one month Spoken English & Computer Training Course from Bangladesh Institute of Management (BIAM) foundation, Dhaka, Bangladesh; ▪ Ended one-month training on Information Technology and E-Governance from Bangladesh Public Administration Training Centre (BPATC), Savar, Dhaka, Bangladesh; ▪ Complete one-week training on Land Management Course from Land Administration Training Centre; ▪ Completed two weeks training on measures for prevention of corruption; ▪ Two weeks training on Budgeting & Accounting System (TIBAS) from Financial Management Academy; ▪ Completed two weeks training on Public Procurement Management from Bangladesh Civil Service Administration Academy (BCSAA), Shahabag, Dhaka-1000, Bangladesh; ▪ Completed three weeks training on Planning and Development Course in National Academy for Planning & Development (NAPD) 	<ul style="list-style-type: none"> ▪ Three months training on “Advance Course in Computer Engineering and Network Management” at CDAC, Mohali, Indi ▪ Three weeks training on “Capacity Building in FTA Negotiation for Bangladesh, Academy for Int’l Business Officials (AIBO), MOFCOM, China; ▪ One week visit on Turkey’s experience sharing program on Investment Climate Reform, Ministry of Economy, Turkey; ▪ Six months Professional Certificate training on International Trade from Australia Awards South West Asia (AASWA) University of Adelaide; ▪ One week visit to participate and discuss with the potential investors of South Korea in Invest Korea, the apex Investment Promotion Agency, Seoul, South Korea; ▪ Participated in ‘Invest Hongkong Seminar’ Hongkong, China and delivered a presentation on ‘Ease of Doing Business in Bangladesh’. ▪ Participated in Dubai Expo 2020, UAE and organized a workshop and presented the sector profile on Automobile sector on behalf of BIDA to attract FDI.

SKILLS & INTERESTS

Entrepreneurship	■■■■■■■■■■	Cultural Activities	■■■■■■■■■
Administrative	■■■■■■■■■■	Games & Sports	■■■■■■■■■
Language Bangla	■■■■■■■■■■	Communication	■■■■■■■■■
Language English	■■■■■■■■■	Travelling	■■■■■■■■■
Public Relation	■■■■■■■■■■	IT & Technologies	■■■■■■■■■
Team Management	■■■■■■■■■■	Leadership	■■■■■■■■■■

Membership of Professional Bodies

- Member of Bangladesh Administration Service Association.
- Member of 22nd BCS Administration Forum and Vice president of Executive Committee.
- Member of 22nd BCS Forum and Joint Secretary of Executive Committee.
- President of BPATC School & College Alumni Association.
- Member of officer's Club, Dhaka, Membership No.3104.
- Life Member of Dhaka University Physics Alumni Association (DUphAA) Membership No.1992009.
- Life Member of Dhaka University Shahidullah Hall Alumni Association (DUSHAA).
- Life Member of Dhaka University Alumni Association (DUAA), Membership No.6613.
- Life Member of Registered Graduates of Dhaka University, Membership No.1752.
- Member of Research Scholar Association, Jahangirnagar University, Savar, Dhaka and General Secretary of Executive Committee.
- Executive Member Muktijuddho Utshob kendriyo shomonnoy parishad.
- Member of Writers Foundation Bangladesh and General Secretary of Executive Committee.
- News Reader, Bangladesh Betar.
- Member of Lions club of Dhaka Chawkbazar, District: 315#A2, Lions club of International.
- Member of Rotary International of Dhaka Elite, District-3281, Membership ID: 11440461
- Member of Sirajganj District Welfare Association.